1	MINUTES OF 09/19/24 REGULAR MEETING	
2	CORY LAKES COM	MMUNITY DEVELOPMENT DISTRICT
3		
4 5 6 7	The Regular Meeting and Public Hearing of the Board of Supervisors of the Cory Lakes Community Development District was held Thursday, September 19, 2024 at 6:00 p.m. at Cory Lakes Beach Club, 1044 Cory Lake Drive, Tampa, Florida 33647. The public was able to listen and/or participate in person as well as vizoom, at https://us02web.zoom.us/j/83731431918?pwd=clMzOTNheDErWDFaQU9QUFFXSjRZdz09 ,	
8 9	Meeting ID: 837 3143 1918, Passcode: 123456, or telephonically at +1-305-224-1968, Meeting ID: 837 314 1918, Passcode: 123456.	
10	FIRST ORDER OF BUSINESS - Call to Order/Roll Call/Pledge of Allegiance	
11 12	Chairman Castillo called the meeting to order at 6:01 p.m., conducted roll call, and led everyone is reciting the Pledge of Allegiance.	
13	Present and constituting a quorum were:	
14 15 16 17	Jorge Castillo Ann Belyea Ronald Acoff Rene Fontcha	Board Supervisor, Chairman Board Supervisor, Vice Chair Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary
18	Also present were:	
19 20 21 22 23 24 25 26 27 28 29 30	Larry Krause Patricia Thibault (via Zoom) Katherine Hopkinson (via Zoom) Dominique Green Joe O'Reilly Steve Small Brandy Marshall Kim Bittar Todd Apple The following is a summary of the d CDD Board of Supervisors Regular Meeting	District Manager, BREEZE District Manager, BREEZE District Counsel, SRV Office Administrator, CLI Facilities Manager, CLI Account Manager, LMP Lieutenant, JCS Sales Portfolio Manager, Envera Resident Liaison on Paver Project Siscussions and actions taken at the September 19, 2024 Cory Lakes St.
31	SECOND ORDER OF BUSINESS – Chai	
32	Chairman Castillo thanked everyone for attending the meeting.	
33	THIRD ORDER OF BUSINESS – Other Supervisors' Opening Comments	
34	Vice Chair Belyea welcomed all and expressed her appreciation for their presence.	
35 36	Supervisor Acoff recalled the situation last year and said that the District is currently in a better position. He thanked the residents for being patient with the adjustments and looked forward to FY 2025.	
37	FOURTH ORDER OF BUSINESS – Audience Comments	
38	Chairman Castillo opened Audience Comments.	
39	Mr. Foster thanked the people involved in addressing the gator grass.	
40	Mr. Aliaga acknowledged JCS and LMP for providing good service.	
41 42 43	Mr. Apple asked for assistance in setting up the new net from the maintenance shop. Chairman Castill thanked Mr. Apple and Supervisor Acoff for helping with the inspection of roads. Supervisor Acoff said that they would present updates later in the meeting.	

Regular Meeting

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Mr. Forbes stated that the community would like to have a townhall meet and greet and that he had set a meeting for October 29 at 6:00 p.m. at the Clubhouse with three enforcers to accommodate inquiries pertaining to security and safety. He requested the Board invite JCS to attend. Chairman Castillo asked how they were marketing the event. Mr. Forbes said that it would be posted on social media and asked Ms. Green what other options they could do to promote it. Chairman Castillo suggested Ms. Green distribute an email to the community every week to remind the residents about the event, including the details of the speakers, and the Board agreed.

Mr. Malhotra acknowledged the Board for getting the roads addressed. He stated his concerns on sidewalk cleaning and noted that it was done previously. Supervisor Acoff said that plans were made around the Christmas season and that they would look into the schedule. Mr. Malhotra then spoke about the mosquito issues, and Supervisor Acoff said that the Board and residents could reach out to the City of Tampa regarding that matter. Mr. Malhotra mentioned that he tried to use the fax machine, but it was not working properly. Chairman Castillo said that they would ask staff to check it. Ms. Green stated that it had been inoperable for some time and that Mr. Hall had previously reached out to a vendor, but it was not prioritized due to low use. She added that it might require another line that the District does not have. Chairman Castillo noted that the fax machine is not a service provided to the residents.

Ms. Bobba spoke about cleaning issues they encountered during their event on April 19 in the Clubhouse. She said that they were delayed for 15 minutes and were deducted \$500 from their security deposit. She thought that the amount was not appropriate. Ms. Green said that she had notified Mr. Krause about it and that the refund would depend on the Board. Chairman Castillo suggested keeping \$100 for the staff who stayed late and returning the \$400. Supervisor Acoff advised reviewing the policies to specify the details.

On a MOTION by Mr. Castillo, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board approved to Return the Security Deposit in the amount of \$400.00 to Ms. Bobba and to Keep \$100.00, for the Cory Lakes Community Development District.

Mr. Guzman thanked all for having the flags changed.

Ms. Carroll (via Zoom) mentioned that the audio quality of the online meeting was not good. She complained about the manholes and the roads, which should be addressed as soon as possible.

Mr. Hussaini spoke about his reservation in the Clubhouse on May 30 and said that he received a call on May 29 notifying him that he could not proceed with his event because a CDD meeting was scheduled. He stated that he tried to negotiate to hold the event from 9:00 p.m. to 12:00 midnight. He recalled that they left the place in good condition, but the deposit was retained by the District because of a table and a chair that were damaged, which he thought was inappropriate. Ms. Green explained that District Management did not verify the availability of the date for the Special Meeting and said that she tried to call Mr. Hussaini. Supervisor Acoff asked if Mr. Hussaini was charged for the rental, and Mr. Hussaini confirmed. Supervisor Acoff opined that he should not have been charged because of the sudden changes and that the fee for the broken table and chair was a different issue. He stated that the Board would make a decision by the end of the meeting.

Supervisor Fontcha arrived at the meeting.

There being no additional audience comments, Mr. Krause introduced Mr. O'Reilly as the new Facilities Manager. Chairman Castillo discussed some of the ways the district works and suggested organizing the task list and prioritizing the urgent items. Vice Chair Belyea asked how long he was a Tampa resident, and Mr. O'Reilly responded 4 years. The Board welcomed Mr. O'Reilly to the team.

FIFTH ORDER OF BUSINESS – Vendor Updates

A. Exhibit 1: Envera – Consideration/Approval of System Upgrade Proposal:

Ms. Bittar provided updates as well as an overview of Envera. She discussed the current security system in place for the community and presented the proposed kiosk with embedded flash cameras and noise-cancelling audio. She recommended waiting for at least 60 days for the new proposals because of the new Envera Cory Lakes CDD September 19, 2024

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management changes. She then suggested updating first the fingerprint scanning system from Windows 7 to Windows 11 and adding the flat-screen kiosk. She said that it would be a free upgrade if the three existing agreements were combined for a 3-year term. Supervisor Acoff asked if the cameras would be better if they waited, and Ms. Bittar confirmed. Chairman Castillo asked if they should also wait for the kiosk. Ms. Bittar said that there would be no change for the proposed kiosk, but there would be updates in the application used by the residents. Chairman Castillo asked about the cost, and Ms. Bittar stated there would be an additional \$325 per month for the kiosk. Chairman Castillo asked if the current kiosk could have the QR code. Ms. Bittar confirmed and said that there would be an additional \$50 per month. Chairman Castillo suggested upgrading the desktop to Windows 11, holding new cameras for at least 90 days, and applying the \$15,000 credit. Supervisor Acoff asked if the Pay Me Now version would include the updated fingerprint scanning system and the credit, and Ms. Bittar confirmed. Supervisor Acoff asked how updated the cameras at the Clubhouse were, and Ms. Bittar said that they did not have facial recognition. Chairman Castillo asked for an updated proposal for the cameras.

On a MOTION by Mr. Castillo, SECONDED by Mr. Acoff, WITH ALL IN FAVOR, the Board approved the Windows 11 Upgrade and the Addition of QR Code to the Current Kiosk in the amount of \$50.00 per month, for the Cory Lakes Community Development District.

Supervisor Acoff asked about the timeline to complete the work, and Ms. Bittar stated that it would take about 30 days to set up the QR code and scanners and to order the computers.

- 1. Installation Investment \$32,051.84
- 2. Monthly Investment \$5,222.00

C. Landscape Maintenance Professionals (LMP/Juniper)

This item was addressed out of order.

Mr. Small stated that the agenda next month could be changed from LMP to Juniper only as a result of their merger, and mentioned that there would be a new timesheet application for activity monitoring. He provided updates, including doing the palm trees and preparing for the Christmas lights. He said that they started at the Morris Bridge entrance and are currently working on the Cross Creek entrance. He added that their next location is the Clubhouse area and then the common areas. Supervisor Acoff asked about the mud at the Morris Bridge. Mr. Small suggested using hardpan for the roadways, and if it would not succeed, they could try other options. Supervisor Acoff inquired if there were any other issues, and Mr. Small said that there was an area in Zoyshia due to mole cricket. Supervisor Acoff asked the action to be taken, and Mr. Small said that they would cut out the areas, spray them, put new soil, and lay sod on top of that. Supervisor Acoff suggested Mr. Small treat it again for one more month, and the Board agreed.

Vice Chair Belyea asked how to straighten out the monument at the right side, which was most likely hit by a vehicle. Mr. Small suggested digging it out and repositioning it. Chairman Castillo inquired about the monument lighting at the center island at the Cross Creek and Cory Lake Dr, and Mr. Small said that they did not do any lighting, only landscaping. Chairman Castillo recalled that Mr. Cusumano had previously reached out to a vendor for the lighting.

Mr. Small inquired if they would proceed with the mulching before Thanksgiving. Supervisor Acoff asked for information on what they did last year, and Mr. Small said that they addressed the major areas, such as Clubhouse, guardhouse, Cross Creek, and Morris Bridge. Chairman Castillo asked about the current mulching, and Mr. Small stated that there were still some locations to be addressed. Chairman Castillo requested a proposal for specific areas in the community.

- 1. Exhibit 2: Maintenance Quality Inspection Report
- 2. Update: Trimming Barbados Isle
- 3. Exhibit 3: Consideration/Approval of Sod Replacement \$2,466.00

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B. JCS Investigations

Vice Chair Belyea stated that she would like to make an amendment of the hours of JCS at the pool. Ms. Marshall suggested adding another rover due to morning issues and clarifying the closing time after the peak season due to different cultures. She advised moving the pool guard and making it a rover, and the Board agreed to proceed and then observe the results for the next two weeks. Supervisor Acoff asked how they could access the reports and complaints that JCS was getting, and Ms. Marshall said that she could work with Breeze to relay the information to the Supervisors.

On a MOTION by Mr. Castillo, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board approved to **Move the Pool Guard to Rover from 10:00 a.m. to 6 p.m. through End of September at No Additional Cost,** for the Cory Lakes Community Development District.

The Board had a discussion on the closing time of the pool and decided to operate from 7:00 a.m. to 7:00 p.m. until the next Board meeting. Ms. Bittar requested an email about the changes to update their monitoring hours. The Board directed JCS and Envera to work together for the reports.

D. Exhibit 4: Steadfast – Waterway Inspection Report conducted on September 11, 2024

Supervisor Acoff said that he would like to ask Steadfast for clarifications regarding the fish kill.

SIXTH ORDER OF BUSINESS – Financial Items

A. Exhibit 5: Consideration/Acceptance of the Audited Financial Statements for the Fiscal Year Ended September 30, 2023 – This item was brought back from the last meeting.

Ms. Thibault discussed the audit and highlighted the opinion. Supervisor Acoff asked about the net amount of money remaining at the end of FY 2023. Ms. Thibault cited page 11 of the Audited Financial Statements and stated that the unassigned balance was \$787,988, including the weir project and three-month operating reserve.

On a MOTION by Mr. Fontcha, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board accepted the **Audited Financial Statements for the Fiscal Year Ended September 30, 2023,** for the Cory Lakes Community Development District.

B. Exhibit 6: Consideration/Acceptance of the August 2024 Unaudited Financial Statements

1. August 2024 Variance Report

Ms. Thibault stated that the District was trending favorably and that she would attend the December meeting to bring the carryforward amount and to discuss how they would like to allocate the funds. Supervisor Acoff asked if the air conditioning unit was included in the August budget. Ms. Thibault responded that it was not and discussed the fund balances. She recommended the Board contemplate what to do with the unassigned funds and clarified that the Board budgeted \$125,000 for the roads. Supervisor Acoff asked if there were any major invoices to impact the \$75,000, and Ms. Thibault said that there would be recurring invoices in September.

Chairman Castillo asked about the insurance on page 71 of the agenda packet. Ms. Thibault said that she had reached out to the Florida League of Cities and a third vendor, who both stated that they were not accommodating new clients at this time due to an insurance crisis in the State.

Chairman Castillo inquired about the vehicle repairs line item, and Ms. Thibault said that some cars were put in the shop. Chairman Castillo asked about the truck rover lease, and Ms. Thibault stated that they had to maintain the truck until the lease was up. Chairman Castillo asked if it would be better to break the agreement. Supervisor Acoff stated that they might need to observe how things would go through the next year before making any decision. Supervisor Fontcha asked for updates on the lease terms, and Ms. Thibault said that she could present it to the Board at the next meeting.

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On a MOTION by Mr. Castillo, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board accepted the August 2024 Unaudited Financial Statements, for the Cory Lakes Community Development District.

177 SEVENTH ORDER OF BUSINESS – Approval of Minutes

- A. Board of Supervisors Regular Meeting and Public Hearing: August 15, 2024
- 1. Exhibit 7: Summary of Motions
- Supervisor Acoff suggested including the Supervisors who opposed the motion for the record.
- On a MOTION by Mr. Acoff, SECONDED by Mr. Castillo, WITH ALL IN FAVOR, the Board approved the
- 182 August 15, 2024, Summary of Motions with the Noted Changes, for the Cory Lakes Community
- 183 Development District.

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- 184 2. Exhibit 8: Meeting Minutes
- Supervisor Acoff advised reviewing the consistency and terminology moving forward.
- On a MOTION by Mr. Castillo, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board approved the
- 187 August 15, 2024, Regular Meeting and Public Hearing Minutes, for the Cory Lakes Community
- 188 Development District.
- 189 3. Exhibit 9: Action Item List
- 190 4. Exhibit 10: Contract List
- Supervisor Acoff commented that the vendors for holiday lights, HVAC, and auditing services should be included.

193 EIGHTH ORDER OF BUSINESS – Staff Reports

- A. District Engineer: Johnson Engineering, Inc.
 - 1. Update: Erosion Fiji Isle
- A resident spoke about the erosion at her property, and Chairman Castillo recalled that LMP was approved to address this item.
- 2. Exhibit 11: Update Weir Project

Supervisor Acoff asked about the work management. Mr. Krause noted that Mr. Reed was not on the Zoom meeting anymore, and Chairman Castillo suggested moving the District Engineer up on the agenda. Supervisor Acoff asked Mr. Krause to set up a teleconference with the District Engineer and the District Counsel to move forward.

B. District Counsel: Straley Robin Vericker, P.A.

1. Update: 17923 Cachet Isles Dr.

Mr. Krause provided updates to the Board about the Zoom meeting he and Counsel had with the POA. Chairman Castillo said the POA could make a lien. Ms. Thibault said that Ms. Hopkinson sent her a message, requesting the Board to send a final demand letter and obtain proposals for the repair. She added that if there was no response, the Board would proceed with the proposal and have the homeowner repair the property. Supervisor Acoff asked how they could access the property. Chairman Castillo suggested following the recommendation of the District Counsel and stated that the homeowner violated the rules on common property. Mr. Krause advised the District would likely need to go to court to get the money back to fix the property.

C. Office Administrator (OA): Dominique Green

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213 1. Exhibit 12: September 2024 Report

- 2. Exhibit 13: Back to School Bash Recap
- 3. Exhibit 14: Pool Inspection Report Florida Health Department
- 4. Exhibit 15: Ratification of Key for Flagpole Invoice Flags Unlimited \$15.80

Ms. Green stated that the District events would be reviewed as Supervisor McIntyre suggested at the last meeting. Ms. Green discussed her getting a merit increase for the year, as she stated that she had been doing two jobs, including the Facilities Manager. She mentioned that there was an issue about The Islander no longer being reviewed by staff, as the publisher was distributing without sending to staff first. She spoke about the pool concerns from the Health Department and said that Mr. Krause took over since the current vendor was not responding to her. She then updated the Board on the gym, including that the air conditioning units were repaired there as well as the painting and drywall. She added that the extra key for the flagpole, the Cachet gates, and the lake fountains were addressed. She went over the Back to School Bash event recap. She then spoke about the food trucks and pickleball net.

Supervisor Acoff suggested discussing the rental fee and security deposit of Mr. Hussaini and said that he was not in favor of charging the resident due to the sudden schedule adjustment. Vice Chair Belyea agreed and asked for more information on the broken table and chair. Ms. Green opined refunding the deposit because of the inconvenience caused to the resident, but the previous Facilities Manager did not report the damage to the table or chair.

On a MOTION by Mr. Castillo, SECONDED by Mr. Acoff, WITH ALL IN FAVOR, the Board approved to **Refund the Rental Fee and the Security Deposit of Mr. Hussaini,** for the Cory Lakes Community Development District.

Supervisor Acoff commented that the Board should send the resident an apology.

Supervisor Acoff asked for more details about the proposals and suggested including the baseline information to specify the amount.

Chairman Castillo recalled that they had food trucks in the past and the CDD advertised them. Mr. Krause noted that he had not found District policies pertaining to food trucks. Ms. Thibault mentioned that Breeze has a short-term agreement and suggested to the Board that they could incorporate it for the community.

Mr. Krause provided updates about the pool and said that he had reached out to a vendor to address the concerns. He spoke about the slide surface issues, and Supervisor Acoff asked about the cost of the slide replacement. Chairman Castillo recommended reaching out to playground vendors as well.

Mr. Krause noted that there was a mess left behind when the air conditioning units were fixed that the drywall/painting vendor would need to clean up. Supervisor Acoff clarified that it was already there prior to the repair and said that deep cleaning should be done.

Chairman Castillo asked Mr. O'Reilly to obtain proposals for a new pool company. He added that quotes for raising the pool motor should also be provided, due to the current issue of the motor shorting out during heavy rains due to it being positioned so low.

Supervisor Acoff discussed the pavers with Mr. Apple and presented updates to the Board about the meeting with Brick Paving Systems. Mr. Apple explained the design of the bricks and spoke about the cost. He suggested the Board make a motion for a not-to-exceed amount for the initial phase. Ms. Thibault stated that there would be no issues with using the \$14,000 unexpended amount for the pavers.

On a MOTION by Mr. Fontcha, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board approved the **Paving Project Budget for Phase 1 in the amount Not To Exceed \$20,000.00,** for the Cory Lakes Community Development District.

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Supervisor Acoff asked who would be in charge of the security for the project, and the Board opted to have JCS. Mr. Krause asked if Supervisor Acoff would be the Liaison to work with Mr. O'Reilly and Mr. Apple

258 to address the pavers, and the Board agreed.

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Vice Chair Belyea spoke about the issue with The Islander, and Mr. Krause said that he received a recommendation from District Counsel, stating that the CDD distance itself from The Islander and that they should decide whether they would provide the contents or not. He then spoke about the e-scooter concerns, and Vice Chair Belyea commented that there were inconsistencies in The Islander. Chairman Castillo suggested proceeding with the draft letter to the residents. Supervisor Acoff said that the cease and desist letter should state that the name and likeness of the District should not be used. Mr. Krause said that he would consult with District Counsel on the matter and wording.

Chairman Castillo noted the merit increase for Ms. Green. Supervisor Acoff acknowledged the tasks that Ms. Green accomplished for the year.

On a MOTION by Mr. Acoff, SECONDED by Mr. Castillo, WITH ALL IN FAVOR, the Board approved the **5% Merit Increase of Ms. Green for FY 2025,** for the Cory Lakes Community Development District.

D. Interim Facilities Manager

1. Gate Tech Inc.: Gate Arm – This item was brought back from the last meeting.

Chairman Castillo commented that the gate was very slow at the Cross Creek. The Board decided to table the item until the December or January meeting.

Supervisor Acoff suggested providing a summary sheet of the proposals for comparison moving forward for all proposals.

a. Specifications:

- i. Exhibit 16: Magnetic Access Barrier
- ii. Exhibit 17: Magnetic Parking Pro Car Park Barrier
- b. Exhibit 28: Consideration/Approval of Proposals:
- i. 15' Access Pro-H \$10,685.02
 - ii. Single 12' Parking Pro-Barrier \$9,830.87
 - iii. Dual 10' Parking Pro-Barrier \$19,632.16

E. District Manager: BREEZE

The following item was discussed out of order.

- 5. Exhibit 20: Sunshine Cleaning Crew Cleaning Service Status *This item was brought back from the last meeting*.
 - a. Exhibit 21: Discussion: Contract Trash

Chairman Castillo stated that the bathrooms at the pool should also be cleaned. The Board had a discussion on the cost and scope of cleaning services. Vice Chair Belyea asked about the window cleaning and said that twice a year would be enough. Supervisor Acoff asked Mr. O'Reilly to get quotes from other cleaning companies.

On a MOTION by Mr. Acoff, SECONDED by Ms. Belyea, WITH ALL IN FAVOR, the Board approved the Cleaning Services for 5 Days per Week for Sunshine Cleaning Crew until the October Meeting, for the Cory Lakes Community Development District.

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295 Chairman Castillo asked for a detailed scope from City Wide. Supervisor Acoff restated that there should be a proposal summary sheet and asked who was cleaning the guardhouse. Vice Chair Belyea stated that she 296 297 would work with staff to identify the scope of work for janitorial services. 298 6. Exhibit 22: City Wide – Scope of Work 299 b. Exhibit 23: Consideration/Approval of Cleaning Services Proposals 300 i. 3x/week - \$1,300.00 301 ii. 4x/week - \$1,667.00 302 iii. 5x/week - \$1,953.00 303 iv. Add-on: Exterior Window Cleaning - \$1,250.00 v. Add-on: Interior & Exterior - \$2,100.00 304 305 1. Exhibit 19: Update: List of Charities – Donation of Vehicle 306 The Board decided to donate the vehicle to Habitat for Humanity. Ms. Thibault said that the Chairman or Vice Chair should execute a form indicating the acceptance of the vehicle as a donation as well as its liability 307 308 because the CDD is a government entity. 309 2. Update: Stormwater Report 310 Supervisor Acoff stated that Mr. Cusumano was supposed to have the stormwater report and recalled 311 that there was an approved \$7,000-\$8,000 budget for a report with another engineering firm. Vice Chair Belyea 312 added that it was probably approved at the May or June meeting. Supervisor Acoff clarified that the stormwater analysis was outside the Statute. 313 314 3. Update: Manholes – City of Tampa 315 Update: Boat Registration – *This item was brought back from the last meeting*. Exhibit 24: Memorandum: Section 189.0694, Florida Statutes (Performance Measures and 316 317 Standards Reporting) – *This item was brought back from the last meeting.* 318 Ms. Thibault discussed the memorandum and said that it should be approved before October 1. On a MOTION by Mr. Acoff, SECONDED by Mr. Castillo, WITH ALL IN FAVOR, the Board approved the 319 Memorandum: Section 189.0694, Florida Statutes for Performance Measures and Standards Reporting 320 321 as Presented, for the Cory Lakes Community Development District. 322 8. Exhibit 25: FY 2024-2025 Meeting Schedule 323 9. Quorum Check for Regular Meeting – 10/17/24 at 6:00 p.m. 324 **NINTH ORDER OF BUSINESS – Audience Comments – New Business** 325 There being none, the next item followed.

328 ELEVENTH ORDER OF BUSINESS – Adjournment

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Chairman Castillo adjourned the meeting at 9:50 p.m.

TENTH ORDER OF BUSINESS – Supervisors Requests

There being none, the next item followed.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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Meeting minutes were approved at a	meeting by vote of the Board of Supervisors at a publicly noticed
meeting held on Octobia	e 17,2624
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Signature	Signature
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Larry B. Kausse da.	Jeorga Costilla
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